

Accrediated by NAAC with B Grade ( CGPA - 2.27 )

पूज्य साने गुरुजी विद्या प्रसारक मंडळाचे  
शिक्षणशास्त्र महाविद्यालय, शहादा  
ता.शहादा, जि. नंदुरबार (महाराष्ट्र) ४२५४०९



Poojya Sane Guruji Vidya Prasarak Mandal's  
**College of Education, Shahada**  
Tal.Shahada, Dist. Nandurbar (MS)425409

**Dipak P. Patil**  
B.Com  
*President*

**Smt. Kamaltai P. Patil**  
*Hon. Secretary*

**Prof. Kirti Lahu Mahadik**  
M.A.,M.Ed.,M.Phil.  
*Principal*

[www.psgvpceducation.ac.in](http://www.psgvpceducation.ac.in)

[educationshahada@gmail.com](mailto:educationshahada@gmail.com)

Office:- (02565)299141

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# **Statutory Declaration**

## **Under**

### **Section 4 (1) (b)**

#### **of the RTI**

##### **Act 2005**

**Section 4(1) (b) of RTI Act 2005 covers the statutory declaration on the Web site of Poojya Sane Guruji Vidya Prasark Mandals College of Education, Shahada Dist Nandurbar. It covers all the rules and regulations which are implemented by Govt. of Maharashtra.**

Our College is a “College of co-education”, which is registered under society act by Govt. of Maharashtra and affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, Maharashtra. The College has a Governing Body which is approved by the authority appointed by Govt. of Maharashtra. It runs as per rules and regulations made by the Govt. from time to time.

The College comes under “Non-Grant self finance” category therefore financial transactions are audited by CA auditor. The College has different Bodies to maintain all types of disciplines in the campus.

All the committees of the institution are under Statutory Bodies and comes under section 4(1) (b) of RTI Act 2005. The applications under the RTI Act along with a postal order / demand draft for Rs.10.00 obtained in favour of Principal, Poojya Sane Guruji Vidya Prasark Mandals College of Education Shahada Dist Nandurbar., may be sent to the Public Information Officer (PIO) or handed over in his office. All information about the college under Section 4(1) (b) of RTI Act 2005 are open for the public and it can be obtained at any time by a citizen of India.



*Chaudhri*  
**PRINCIPAL**  
P.S.G.V.P. Mandal's  
College of Education  
SHAHADA Dist. Nandurbar

## RTI - Disclosure under Section 4 (1) (b)

### 1. Organisation Functions and Duties

Poojya Sane Guruji Vidya Prasark Mandals College of Education Shahada Dist Nandurbar was founded in 1986 by veteran freedom fighter Late Hon. Annasaheb P. K. Patil. It is the affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon (MS) and is governed by the Governing Body of the Poojya Sane Guruji Vidya Prasarak Mandal, Shahada. The college imparts education and life skills to mould generations responsible to humanity.

Our's is one of the reputed institutions discharging quality education in almost all disciplines in the remote part of the rural areas of North Maharashtra. The vertical and horizontal expansion of the college campus into an academic center of excellence has put our institution on the educational map of the country. It is a matter of great pride that the college has made consistent progress throughout the years under able guidance of Hon. Bapusaheb Dipak Patil. His foresighted personality lay the stepping stone for motivation and upliftment of rural students by providing quality educational facilities.

An excellent academic team from various faculties (including 1 Ph.D. & 1 M.Phil. degree holders) heads the academic activities. College has well library, hostels for boys and girls.

a. **Objective:** To provide Co-Education to students

b. **Brief History of the college:**

Poojya Sane Guruji Vidya Prasark Mandals College of Education Shahada Dist Nandurbar It is self finance unit.

c. **Duties of the college:** Providing quality education.

d. **Main activities / function:** Teaching and Learning

e. **Monitoring Agent:** Governing Body

f. **Address of the college:** Khetiya Road Shahada Tal-Shahada, Dist- Nandurbar, (Maharashtra) 425409 .

g. **Office hours:** 10.30 a.m. to 5.30 p.m.

## **2. The Power & Duties of Officers and Employees**

The Principal of the College is the Academic and Administrative Head of the College. Administrative office is headed by the Head Clerks who support the Principal in financial matters.

## **3. The Procedure Followed In the Decision Making Process, Including Channels Of Supervision And Accountability.**

The Principal in consultation with Governing Council, various committees constituted in the college and in support of the office makes suitable decisions for the proper conduct of the college under the control of The Chairman, Poojya Sane Guruji Vidya Prasarak Mandal and Coordinator, Academics and Administration. The rules of Maharashtra State & subordinate Service rules, Maharashtra Education Act & Rules, Statutes of the affiliating University are also strictly followed in this regard.

The individual employees of the college are accountable for their duties.

## **4. The Norms Set By the College for the Discharge of Its Functions**

The functions of the Poojya Sane Guruji Vidya Sane Guruji Vidya Prasarak Mandals College of Education Shahada Dist Nandurbar are discharged in accordance with the various rules and regulations constituted for the purpose. All the functions are discharged under the supervision and control of NCTE / State Government/ University / Management/ Academic Coordinator / Principal as per assignment of functions. Issues are dealt with on priority basis, expeditiously taking into account, the various instructions issued from time to time.

## **5. The Rules, Regulations, Instructions, Manuals and Records Held by it or under its Control or used by its Employees for Discharging its Functions**

- The Constitution of India
- Maharashtra State Service Rules
- Laws Relating To Civil Services

- Maharashtra Education Act & Rule
- Statutes of the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon as amended from time to time.
- Rules for the conduct of Classes / Library /Hostel / Committees of the college as amended from time to time.

**6. Statement of Categories of documents that are held by it or under its control**

S.No	Category of the Document	Name of the document and its introduction in one line	Procedure to obtain the document	Held by/under control of
1.	Non-confidential	College Bye-Laws	To approach the Information Officer	Principal
2.	Non-confidential	Memorandum of Understanding and Rules& Regulations	-do -	-do -
3.	Non-confidential	Notes on Agenda placed in Governing Body	-do -	-do -
4.	Non-confidential	Minutes of various meetings like Governing Body / Academic committee/Building committee	-do -	-do -
5.	Confidential	Employees Confidential Report(CR)	Cannot be obtained	-do -

**7. Particulars of any arrangement that exists for consultation with or representation by, the member so the public in relation to the formulation of its policy or implementation there of :**

There is no arrangement to solicit the views of the members of the public in relation to the formulation of policies or implementation there of in the College.



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**8. Statement of boards, councils, committees and other bodies consist in more persons constituted as its partor for the purpose of its adviceand as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.**

The following committees have been constituted by the Principal for its functioning. Meetings of these committees are not open to the public. Minutes of the meetings will be made available to the public on request, subject to the provisions of the RTI act, 2005:

- RTI
- Anti Ragging Cell
- Anti-Sexual Harassment Cell
- Career Guidance and Placement Cell
- Counseling Committee
- Discipline Committee
- NAAC Committee
- Remedial Coaching
- Sports and Cultural
- Student Grievance Redress Cell

**9. Directory / Details of Officers**

1) Prof. Kirti Lahu Mahadik

(First Appellate Authority )

Phone(O)02565-299141 email-[educationshahada@gmail.com](mailto:educationshahada@gmail.com)

2) Prof Amar Janu Patil Public Information Officer

PhoneNo.9766721514 email-[patilamar2183@gmail.com](mailto:patilamar2183@gmail.com)



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**10. Monthly remuneration received by officers and employees**

Having regard to the number of employees working in the College, it is not feasible to publish on web as the monthly remuneration received by each of its officers and employees. Moreover, the monthly remuneration is likely to change depending on the grant of increments and variation in the dearness allowance sanctioned by the government from time to time.

**11. Budget allocated to each of its agency, indicating the particular so fallplans, proposed expenditures and disbursements made.**

Statement of budget allocated for the financial year 2020-21 to the College from the agencies of the Government of India and Government of Maharashtra under the heads of accounts operated and controlled by the College is accountable and available to the Public on request under RTI Act.

**12. Manner of execution of subsidy programmes, including the amounts allocated and details of beneficiaries of such programmes**

No subsidy programmes are executed by the College and no amount has been allocated for the same.

**13. Particulars of recipients of concessions, permits or authorizations granted by the College**

Details of the students receiving fee concessions under different schemes of the Government are available in the office upon request.



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**14. Information heldby / available to the College, reduced in an electronic form:**

- Statutes of the affiliating University as amended from time to time.
- Rules for the conduct of Classes/Library/Laboratories/Hostel/ Committees of the college as amended from time to time.
- Manual of Office Procedure.

The college library has been computerized and the search facility is not available to the public.

**15. Facilities available to citizens for obtaining in formation including the working hours of a library or reading room, if maintained for public use.**

Public can directly access the information from the office/ principal and the concerned departments during working hours of the college. Information on other matters can be obtained from the public information officer as per provisions of the RTI ACT, 2005. Library is not available for public use.

**16. Name, designation and other particulars of the appellate authority and Public information officer.**

**Appellate Authority :** Prof: Kirti Lahu Mahadik The Principal

**Public Information Officer :** Prof. Amar Janu Patil

**Asst.Public Information Officer:** Shri Nitin Chinavalkar (Office Superintendent).

**Poojya Sane Guruji Vidya Prasarak Mandal's College of Education , Shahada, Dist- Nandurbar(MS).**



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Manual 16

[Section 4 (1) (b) (xvi)]

List of Public Information Officers of  
**Poojya Sane Guruji Vidya Prasarak Mandal's College of Education, Shahada**  
Postal address :- Khetiya Road, Mohide Th Haveli Tal Shahada Dist Nandurbar 425409

Sr. No.	Name of the officer	Designation	Address & TelephoneNo.
I.	Prof Amar Janu Patil (PIO)	Asst Professor	PSGVP Mandals College of Education Khetiya Road Shahada Dist Nandurbar Pin 425409 Phone - 02565299141
<b>Appellate Authority</b>			
Sr.No.	Name of the officer	Designation	Address & TelephoneNo.
I.	Prof. Kirti Lahu Mahadik	In-charge Principal	PSGVP Mandals College of Education Khetiya Road Shahada Dist Nandurbar Pin 425409 Phone - 02565299141



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शिक्षणशास्त्र महाविद्यालय,  
शहादा, जि. नंदुरबार, (महाराष्ट्र) ४२५ ४०९



Poojya Sane Guruji Vidya Prasarak Mandal's

College of Education,  
Shahada, Dist-Nandurbar (M.S.) 425 409

**STATUTORY DECLARATION UNDER SECTION 4(1) (B)  
RIGHT TO INFORMATION (RTI) ACT, 2005**

Our college is un-aided college run by Poojya Sane Guruji Vidya Prasarak Mandal, Shahada Dist Nandurbar which is a Public Trust. The college comes under " Private- Self financing " category and therefore financial transaction are audited by the Private auditors. The college has different bodies to maintain all types of discipline in the campus. All the Committees of the institution are constituted as per the government norms.

The Committees of the institution are under statutory bodies and come under section 4(1)(b) of RTI Act, for RTI along with postal order/ demand draft of Rs 10/- obtaining in favor of Principal, Poojya Sane Guruji Vidya Prasarak Mandals College of Education, Shahada may send to the public information officer (PIO) or handed over in his office. All information about the College under section 4(1)(b) of RTI Act, 2005 are open for the public and it can be obtained by citizen of India.



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